



***Delaware Township Board of Supervisors***  
***Regular Meeting***  
August 12, 2015  
**MINUTES**

**WORKSHOP**

**Call to Order** was made at 5:00 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jeffrey Scheetz, Robert Luciano and Thomas Ryan, Thomas Farley, Township Solicitor, Krista Predmore and Robin Jones.

**Public comment on Agenda** – None.

The following items were discussed during the workshop:

- Pike County Humane Society – presentation by Barry Heime regarding the need for funding.
- Safe Haven Donation Request – presentation by Karen Kontizas, President of the Board of Directors, regarding the immediate need for funding due to the budget stalemate in Harrisburg.
- Niki Jones Agency – presentation by Niki Jones on implementing ecommerce into the Township website, creating a Township map, the creation of Township information packets as well as enabling permit applications online.

**Motion** to adjourn the workshop was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was made at 6:03 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Robert Luciano, Jeffrey Scheetz, and Thomas Ryan, Thomas Farley, Township Solicitor, Krista Predmore and Robin Jones.

**Public comment on Agenda** – None.

1. **Motion** to accept the Minutes from Board of Supervisors meeting dated July 22, 2015 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. **Motion** carries.

**Treasurer's Report** presented by Mr. Ryan.



2. **Motion to accept the Treasurer's Report dated August 12, 2015** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
  3. **Motion to pay General Fund bills in the amount of \$19,389.54** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
  4. **Motion to pay Recreation Fund bills in the amount of \$19,742.80** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
  5. **Motion to approve payment no. 2 to Rutledge Excavating in the amount of \$9,593.66 for the Akenac Park Emergency Access Driveway as per the recommendation of the Township Engineer** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
  6. **Fire Report** was presented by Ed Hammond.
  7. **Motion to open sealed road bids for the Park Road project** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
    - a. Wayco Inc. \$126,103.25
    - b. Linde Construction \$118,044.25
  8. **Motion to open sealed Akenac Rec Hall Septic bids** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
    - a. Ciccone Construction \$49,990.00
  9. **Motion** to reject the Akenac Rec Hall Septic bid in the amount of \$49,990.00 by Ciccone Construction based on no bid bond being provided was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
- OLD BUSINESS**
10. **Motion** to approve the Delaware Township Commission Waiver of Time Limitations was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



### **NEW BUSINESS**

11. **Motion** to accept the bid specs for the Akenac Park Water System was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
12. **Motion** to advertise the Akenac park Water System bid notice with bids to be opened on September 9<sup>th</sup> and awarded on September 23<sup>rd</sup> was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
13. **Motion** to accept the bid specs for the municipal building back parking lot was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
14. **Motion** to advertise the municipal building back parking lot bid notice with bids to be opened on September 9<sup>th</sup> and awarded on September 23<sup>rd</sup> was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
15. **Motion** to waive building permit fee in the amount of \$431.50 for the Long Meadow Chapel handicap bathroom was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
16. **Motion** to approve the purchase of five (5) new windows for the Akenac park bathhouse in the amount of \$2,343.24 from Home Depot was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
17. **Motion** to release the Dollar General site improvement bond based on the recommendations of the Township Solicitor and Township Engineer was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
18. **Motion** to approve DTVAC borrowing tables, chairs and traffic cones for their labor day weekend Pig Roast Community Celebration on Sunday, September 6, 2015 from the Township was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
19. **Motion** to accept the resignation of Gwen McNamara as Delaware Township Emergency Management Coordinator was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
20. **Motion** to appoint George Beodeker as the Delaware Township Emergency Management Coordinator was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.



21. **Motion** to approve building use request for September 24, 2015 and November 19, 2015 from 9am to 3pm by Milford Valley Quilters Guild was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
22. **Motion** to approve building use request for October 31, 2015 from 5:30am to 2pm by the Dingmans Ferry Lions Club for a pancake breakfast with set up the night before was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
23. **Motion** to approve park use request for August 29, 2015 from 10am to 6pm by M. Strzalka for a birthday party was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
24. **AMENDED Motion** to approve park use request for September 20, 2015 from 8:30am to 6pm by Long Meadow Chapel for Baptismal picnic along with the use of Township BBQ's was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

#### **ANNOUNCEMENTS:**

- Akenac Park Free Movie Night on Saturday, August 29<sup>th</sup> featuring Big Hero 6
- Vet Stock Rodeo – August 22, 2015 at the Malibu Dude Ranch
- The Dingmans Ferry – Delaware Township Historical Society Community BBQ is Sunday, August 23<sup>rd</sup> 11am – 3pm at Akenac Park.
- Vet Stock Poker Run – August 23, 2015
- Delaware Township Vol. Fire Company Golf Outing at Cliff Park – September 21<sup>st</sup> at 10am - \$90 per golfer

#### **PUBLIC COMMENT**

Ms. Neufeld questioned who prepares bid specifications for the Township. Mr. Ryan explained the Township Engineer's involvement in bids and project scopes. Mr. Hammond brought attention to the issue of the illegal parking on Silver Lake Road and Park Road due to the large attendance at Child's Park on the weekends. Illegal parking on these roads is a serious public safety issue. The Board of Supervisors indicated they understood that the Park Service was doing what they could to handle the situation. Karen Hagan indicated there is a phone number on the Park Service website to report illegal parking. The best thing that residents can do is keep calling to report it. Lenny Glamann wanted to know how the litter/garbage in this area is being handled by the Park Service as areas such as Adams Creek have been ruined with litter. Ms. Neufeld then provided a recap of the concerns expressed at the last meeting. Ms. Forrest



confirmed the August 18<sup>th</sup> public hearing date before the Planning Commission on the Shooting Range project.

**Motion** to close the regular meeting of the Board of Supervisors was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

**Motion** open executive session was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

**\*\*EXECUTIVE SESSION\*\***

**Motion** to close executive session was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

**Motion** to open the regular meeting was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

**Motion** to adjourn was made by Dr. Scheetz with a second by Mr. Luciano. All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer